



SHYAM LAL COLLEGE

(University of Delhi)

G.T. Road, Shahdara, Delhi-32

Website: www.shyamlal.du.ac.in

1597

17th June, 2016

Sub: Quotations for Library Book – Binding for the year 2016-17

Dear Sir,

28 JUN 2016 Quotations are invited for the binding of library books by _____ at the latest under sealed cover bearing subscription, "QUOTATION FOR BINDING OF LIBRARY BOOKS", which should be addressed to the Principal, Shyam Lal College, Shahdara, Delhi – 110032. Quotations received after the said date shall not be entertained.

S.No.

Particulars

1. **Half – leather Binding:** All sizes of books with gold tooling of Title, Author, Call No. and first three words of the author as mentioned in the list and college marking.
2. **Board – Binding:** All sizes of books with gold tooling as mentioned in the item No. 1.
3. **Binding with Title Pasting:** All small books with gold tooling as mentioned in the item No. 1.

Note : Parties whose quotations are approved will have to deposit a security of Rs.1000/- (Rupees one thousand only) either in cash or Bank Draft in favour of the **Principal, Shyam Lal College, Shahdara, Delhi – 110032.**

Terms and conditions:

1. Books shall be collected after the receipt of the work order.
2. Books for binding shall be collected and delivered to the College Library, No cartage shall be paid.

Yours faithfully

(Dr. Rabi Narayan Kar)
Principal